

ACKNOWLEDGMENT SHEET

Name of Employee _____

Position # _____ Title _____

Driving Requirement Acknowledgment

- I understand this position requires a valid driver's license to drive in the State of Hawaii and currently have a valid license to drive in Hawaii.

- Should I have my driver's license suspended or revoked, I understand I must inform the HR Office within three (3) business days.

- I understand that possession of a valid driver's license is required for my continued employment for this position.

Employee's Signature Date

Please sign and date above, and return the original to the Human Resources Office.
Retain a copy for your records.